

## Privacy and Cookie Statement

### Aldeire Solutions Ltd

*This Privacy and Cookie Statement was most recently revised on April 1 2022. When there is a change in our services, we may also need to change our Privacy and Cookie Statement. Please consult this Privacy and Cookie Statement regularly for the most up-to-date information.*

Here at [Aldeire Solutions Ltd, Mega-digi is owned and operated by Aldeire Solutions Ltd, Company Number - HE 418072] (hereinafter: Aldeire Solutions Ltd, we value your privacy. By visiting our website and by making use of our services (either via our app or our website) we process your personal data. In this privacy and cookie statement we explain what we do with the data we obtain about you. In our processing we comply with the relevant privacy legislation. That means that:

- we clearly state the purposes for processing your personal data;
- we aim to limit the collection of personal data;
- we, if so required, obtain consent before processing your personal data;
- we take appropriate security measures to protect your privacy and personal data;
- respect your rights over your personal data.

If you have any question regarding the collection and use of our data, you can contact us via [info@mega-digi.com](mailto:info@mega-digi.com)

By accessing and using our services, you acknowledge that you have read, understood, and agree to be bound by the terms of this Privacy and Cookie Statement. If you do not agree with the terms hereof, you must not accept this Privacy and Cookie Statement and may not access and use our services. This Privacy and Cookie Statement does not apply to the practices of companies that we do not own or control, or to individuals that we do not employ or manage.

#### Collection and use of personal data

Processing activity	Categories of personal data	Legal basis
<p><b>Subscription to the service</b></p> <p>When you subscribe to our service, we process your personal data to provide the service to you and handle payments.</p>	<ul style="list-style-type: none"> <li>- Name</li> <li>- E-mail address</li> <li>- Login and account details</li> <li>- IP address</li> <li>- Address</li> <li>- Payment and transaction details</li> <li>- Information relating to the technical and hardware environment (eg. device information, operating system)</li> </ul>	Execution of the agreement
<p><b>Account information</b></p> <p>You can add extra information to your account or use features available in our service. For example, what content you like.</p>	<ul style="list-style-type: none"> <li>- Name</li> <li>- E-mail address</li> <li>- Login and account details</li> <li>- IP address</li> <li>- Address</li> <li>- Payment and transaction details</li> <li>- Information about your usage of the service, settings and preferences</li> <li>- Any other information you provide</li> </ul>	Execution of the agreement
<p><b>Contact</b></p> <p>You can contact us via e-mail, telephone or any other means provided on the website.</p>	<ul style="list-style-type: none"> <li>- Name</li> <li>- E-mail address</li> <li>- Telephone number</li> <li>- Account information</li> <li>- Payment and billing details</li> <li>- Any information you provide as content of your message</li> </ul>	Execution of the agreement
<p><b>Commercial mailings</b></p> <p>We use your e-mail address to send you our newsletter. It is full of news, updates and promotions.</p>	<ul style="list-style-type: none"> <li>- Name</li> <li>- E-mail address</li> </ul>	Consent or legitimate interest

We will retain and use your personal data for the period necessary to comply with our legal obligations, as long as your user account remains active, to enforce our agreements, resolve disputes, and unless a longer retention period is required or permitted by law.

We may use any aggregated data derived from or incorporating your personal data after you update or delete it, but not in a manner that would identify you personally. Once the retention period expires, personal data shall be deleted.

#### Cookie Statement

Our website uses first party and third-party cookies. Cookies are small data files that can be automatically stored on or read from the visitor's device (such as PC, tablet, or smartphone) when visiting a website.

We use the following types of cookies:

Functional cookies	Functional cookies are used to make the website work properly. These cookies are, for instance, used to make the forms on our website work properly. These cookies will be stored temporarily and are cleared when you close your browser.
Analytical cookies	<p>Analytical cookies are used to measure usage of the website. This can help us to improve the structure, navigation and content of the website and make it as user-friendly as possible for you.</p> <p>One of the ways we measure our site performance is by using Google Analytics. On behalf of us, Google will use this information to analyse your usage of our website, to compile reports about website activities and further to provide web related services, in this context, to us. All data shared with Google Analytics are limited with regard to the traceability of visitors to our website as much as possible, for example the last digit groups of each IP address are anonymized.</p> <p>For more information about Google Analytics cookies, please see Google's Help pages and Privacy Policy. If you want to disable these cookies, you can do so by using the Google Analytics Opt-out Browser Add-on.</p>
Marketing cookies	With your consent we use marketing cookies. Those cookies build up a profile of you based on your surfing behaviour on our site. This profile can be used to serve you more relevant ads.

#### Sharing data with third parties

To provide our services, we sometimes rely on third parties. For example, a hosting provider. We only share your personal data with third parties when this is allowed by current legislation. That means we only share data when we have engaged them to help us provide our services. Or if you give us permission, we have a legitimate interest or we are legally required to do so.

Third parties that might process your personal data on our behalf or yours are:

- IT suppliers and service providers
- Payment service providers
- Legal service providers
- Customer support providers-
- Affiliated entities and other service providers providing services to us
- Marketing companies

We take commercially reasonable steps to require third parties to adequately safeguard your personal data and only process it in accordance with our instructions, as consistent with applicable legal requirements.

COMPANY may disclose your personal data to parties located outside the European Economic Area (EEA) to provide the services. COMPANY will only do so if this is necessary and when there is an appropriate level of protection for the processing of personal data.

Please note, if you use our services outside of the EEA, your data may be transferred outside the EEA for us to be able to provide the services to you.

#### Your privacy rights

Based on the current privacy legislation, data subjects have the following rights regarding their personal data:

- Right of access:** you have the right to access the personal data we process about you.
- Right to rectification** if personal data we process about you is incorrect or incomplete, you have the right to correct or supplement it.
- Right to object:** you have the right to object to the processing of your personal data and to direct marketing.
- Right to erasure:** you may request us to erase your personal data.
- Right to withdraw your consent:** if the processing of your personal data is based on consent, you can withdraw your consent at any time.
- Right to data portability** in certain circumstances and to the extent it is technologically possible, you have the right to have the personal data we process about you transferred to a third party.
- Right to restrict processing:** in some cases, you can request that we restrict the processing of your personal data (temporarily or otherwise).

We will generally comply with your request within one month. However, this period may be extended by two months depending on the specific privacy rights or the complexity of the request. If we extend this period, we will inform you in good time. We may ask you to identify yourself before fulfilling your request. We do this, so that we can ensure that the requested personal data really belongs to you. Should you feel we have not been able to help you properly with any questions about your privacy, you have the right to file a complaint with the Data Protection Authority in your country.

#### Contact details

For questions about our Privacy and Cookie Statement or if you wish to exercise any of your rights, you can do so by sending an e-mail to [info@mega-digi.com](mailto:info@mega-digi.com).

Or contact us via any of the following channels:

Aldeire Solutions Ltd

Markou Drakou 1 Psevdas, 7649, Larnaca, Cyprus

E-mail address: [info@mega-digi.com](mailto:info@mega-digi.com).

Phone number: .

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